

NOTICE

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE OPEN MEETING ACT  
(TEX. GOV'T. CODE CHAPTER 551, SEC. 551.041)

AGENDA  
GATESVILLE CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
SEPTEMBER 10, 2019 AT 5:30 P.M.  
GATESVILLE COUNCIL CHAMBER  
110 N. 8<sup>th</sup> STREET  
GATESVILLE, TEXAS 76528

An Open Meeting will be held concerning the following subjects:

1. Call to Order
2. Hear Visitors/Citizens Forum: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council for a maximum of three (3) minutes. No formal action can be taken on these items at this meeting.
3. Consent Agenda (all consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)  
  
**RESOLUTION 2019-61:** Discussion and possible action to approve the minutes from the Regular City Council Meeting August 27, 2019  
  
**RESOLUTION 2019-62:** Discussion and possible action to approve the minutes from the Special City Council Meeting, September 3, 2019  
  
**RESOLUTION 2019-63:** Discussion and possible action regarding a Proclamation for the Elizabeth Gordon Bradley Chapter, National Daughters of the American Revolution
4. Discussion and possible action regarding an Ordinance amending Chapter 10, Garbage and Trash Collection charges Section 10-6, Code of Ordinance of the City of Gatesville, Texas by changing the garbage rates (3rd & final reading of Ord. 2019-04)
5. Discussion and possible action regarding an Ordinance amending the Zoning Ordinance of the City of Gatesville, Texas, changing a certain area inside the corporate limits of the City of Gatesville from the Community Facility Zoning District to Residential Single Family Zoning District, being 1509 Golf Course Road, legally known as Lot 1, Block 1, VFW Subdivision (2nd reading of Ord. 2019-05)
6. Discussion and possible action regarding approval for the City's participation in the Fiscal Year 2020 Texas Department of Transportation's Aviation Routine Airport Maintenance Program (RAMP) Grant
7. Discussion and possible action regarding nomination of the City of Gatesville's candidate for the Coryell Central Appraisal District Board of Directors
8. Briefing/Discussion regarding requirements to Reopen the 1904 Leon River Bridge - City Manager
9. Discussion and possible action regarding an Ordinance adopting the 2020 Fiscal Year Budget for the City of Gatesville (1st reading of Ord. 2019-06)
10. Discussion and possible action regarding an Ordinance adopting a tax rate of \$0.56 per \$100 valuation to support the 2019-2020 Budget. (1st reading of Ord. 2019-07)
11. City Manager's Report: Comprehensive Plan Projects, Capital Projects, Budget Report, Future Council Agenda Topics
12. Recess Regular Meeting and call an Executive Session -----  
**Closed Meeting:** This closed meeting is in accordance with Government Code Section 551.074- Personnel Matters- Annual Performance Evaluation of City Manager and Municipal Judge
13. End closed session and reconvene regular Meeting
14. Discussion and possible action regarding the City Municipal Judge's annual performance evaluation and salary
15. Discussion and possible action regarding the City Manager's annual performance evaluation and salary
16. Adjourn Meeting

I hereby attest that the above agenda was posted on this the 6th day of September 2019, by 5:00 p.m. on the official City of Gatesville website, [www.ci.gatesville.tx.us](http://www.ci.gatesville.tx.us) and the official bulletin boards at the Gatesville City Hall, 110 N. 8<sup>th</sup> Street, Gatesville, Texas.

**Wendy Cole, City Secretary**

The City of Gatesville council chambers are wheelchair accessible and accessible parking spaces are available at the back entrance of City Hall. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact the city secretary's office at 254-865-8951 1or FAX 254-865-8320, or eMail [wendy.cole@ci.gatesville.tx.us](mailto:wendy.cole@ci.gatesville.tx.us) for further information.

REGULAR CITY COUNCIL MEETING  
SEPTEMBER 10, 2019 AT 5:30 P.M.  
COUNCIL CHAMBER, 110 NORTH 8TH STREET  
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS:

1) CALL TO ORDER REGULAR CITY COUNCIL MEETING AT 5:30 P.M. THIS 10TH DAY OF SEPTEMBER, 2019

PRESENT: Mayor Gary Chumley, Council Members, Bill Robinette, Randy Hitt, David Mitchell, Ronnie Viss and Dwight Suson

REGRETS: Meredith Rainer

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Brenda Kiphen, Rene Ochoa, Tonya Place, and Heather Ashley

2) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Visitors present were only concerned with an Agenda item.

3) CONSENT AGENDA (ALL CONSENT AGENDA ITEMS ARE CONSIDERED ROUTINE BY CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILMEMBER REQUESTS AN ITEM BE REMOVED AND CONSIDERED SEPARATELY.)

RESOLUTION 2019-61: Discussion and possible action to approve the minutes from the Regular City Council meeting August 27, 2019

RESOLUTION 2019-62: Discussion and possible action to approve the minutes from the Special City Council meeting September 3, 2019

RESOLUTION 2019-63: Discussion and possible action regarding a Proclamation for the Elizabeth Gordon Bradley Chapter, National Daughters of the American Revolution

Motion by Ronnie Viss, seconded by Dwight Suson, to approve the consent agenda; all five Voting "Aye" motion passed.

4) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING CHAPTER 10, GARBAGE AND TRASH COLLECTION CHARGES SECTION 10-6, CODE OF ORDINANCES OF THE CITY OF GATESVILLE, TEXAS BY CHANGING THE GARBAGE RATES (3<sup>RD</sup> AND FINAL READING OF ORD. 2019-04)

There were no questions or discussion.

ORDINANCE 2019-04-03: Motion by Dwight Suson, seconded by Bill Robinette, to approve the third and final reading of Ordinance 2019-04 amending Chapter 10, Garbage and Trash Collection Charges Section 10-6, Code of Ordinance of the City of Gatesville, Texas by changing the Garbage Rates; all five Voting "Aye" motion passed.

5) DISCUSSION AND POSSIBLE ACTION AMENDING THE ZONING ORDINANCE OF THE CITY OF GATESVILLE, TEXAS CHANGING A CERTAIN AREA INSIDE THE CORPORATE LIMITS OF THE CITY OF GATESVILLE FROM THE COMMUNITY FACILITY ZONING DISTRICT TO RESIDENTIAL SINGLE FAMILY ZONING DISTRICT, BEING 1509 GOLF COURSE ROAD, LEGALLY KNOWN AS LOT 1, BLOCK 1, VFW SUBDIVISION (2nd READING OF ORD. 2019-05)

There were no questions or discussion; Mayor Chumley asked for a motion.

ORDINANCE 2019-05-02: Motion by David Mitchell, seconded by Dwight Suson, to approve the second reading of Ordinance 2019-05 amending the zoning ordinance of the City of Gatesville, Texas, changing a certain area inside the corporate limits of the City of Gatesville from the Community Facility Zoning District to Residential Single Family Zoning District, being 1509 Golf Course Road, legally known as Lot 1, Block 1, VFW Subdivision; all five Voting “Aye” motion passed.

6) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL FOR THE CITY’S PARTICIPATION IN THE FISCAL YEAR 2020 TEXAS DEPARTMENT OF TRANSPORTATION AVIATION ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANT

City Manager Parry stated that RAMP grants fund 50% of projects at municipal airports. Cities must sign an agreement to show that they will participate in their share of the 50% funding of projects.

For the most part, the City of Gatesville RAMP grant expenses are associated with maintaining the Automated Weather Observing System (AWOS) that gives weather information to inbound pilots and providing temperatures to residents. The RAMP grant has been used in the past to rehabilitate the pavement on the runway/taxiway and replacement of the game fence. Although the city has no planned projects at the Municipal Airport this year, it is recommended that the City Council approve the City’s participation in the Fiscal Year 2020 RAMP grant program and allow the City Manager to execute all required paperwork.

RESOLUTION 2019-64: Motion by Ronnie Viss, seconded by Bill Robinette, to approve the City’s participation in the Fiscal Year 2020 Texas Department of Transportation Aviation Routine Airport Maintenance Program (RAMP) grant; all five Voting “Aye” motion passed.

7) DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION OF THE CITY OF GATESVILLE’S CANDIDATE FOR THE CORYELL CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS

Mr. Parry said that two years ago the City of Gatesville and the Gatesville Independent School District (GISD) partnered together to nominate/elect a representative from Gatesville (Teresa Johnson) to sit on the Coryell Central Appraisal District (CCAD) Board of Directors. GISD and the City have agreed to both nominate Ms. Johnson again for this term. Combining votes would hopefully be enough to elect Ms. Johnson for another two year term. Ms. Johnson has agreed to serve another term, if re-elected. Votes will be tallied and results will be announced before December 31st. The CCAD Board of Directors essentially approve the budget but it also gives the residents of Gatesville insight on what the Appraisal District is tasked with and involved in.

Mr. Parry recommended that the Council approve the Resolution to nominate Teresa Johnson as a candidate for CCAD Board of Directors.

RESOLUTION 2019-65: Motion by Dwight Suson, seconded by David Mitchell, to approve the nomination of Teresa Johnson as the City of Gatesville’s candidate for the Coryell Central Appraisal Board of Directors; all five Voting “Aye” motion passed.

8) BRIEFING/DISCUSSION REGARDING REQUIREMENTS TO RE-OPEN THE 1904 LEON RIVER BRIDGE-CITY MANAGER

City Manager Parry provided a brief summary of the history of the 1904 Leon River Bridge. He reminded the Council that the City of Gatesville and Coryell County had an interlocal agreement that the County would maintain the bridge. The County terminated the agreement in the summer of 2015 and then closed the bridge.

The City of Gatesville allocated \$25,000.00 in the Fiscal Year 2019 budget to repair the decking on the bridge in order to re-open as a one-lane single traffic bridge with an 8,000 pound gross vehicle weight limit. Texas Department of Transportation (TxDOT) has since hired an engineer and inspected the bridge and city staff has received the inspection report which is lengthy in detail. Parry said that he contacted the TxDOT engineer that performed the inspection to provide details of the recommended modifications to the bridge but the engineer indicated that due to professional conflict of interest he shouldn't be the consulting engineer. Parry said that he left a message to a qualified engineer today (Joe Starkey from a firm out of Austin) that is probably interested in participating in this project and possibly would be willing to sign a professional services agreement with the City as an advisor on this project. A qualified engineer will be able to differentiate what needs to be repaired or replaced as indicated in the inspection report and give the City guidance.

Mr. Parry said that he was invited to the County Historical Commission's meeting this afternoon to discuss the options to re-open the bridge. It was decided at that meeting that the Historical Commission and the County would seek grant opportunities for the bridge and use the City's committed funds for the bridge as a grant match. The deck work can probably be funded with the City's obligated \$25,000 and any structural work that needs to be done can be hopefully covered with the grant match.

Following a lengthy discussion regarding the bridge options, comments were made that hiring a qualified engineer and working with the County to secure a grant were great ideas.

9) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE ADOPTING THE 2020 FISCAL YEAR BUDGET FOR THE CITY OF GATESVILLE (1ST READING OF ORD. 2019-06)

City Manager Parry said this ordinance makes appropriations to support the Fiscal Year 2020 Budget. The City Charter requires that the budget and tax rate be approved by ordinance and be read on three several days in a public meeting. This budget is based on the current tax rate of \$0.5600 per \$100 valuation and was outlined in detail at the budget briefing in August.

There were no questions or discussion and City Manager Parry recommended approval of the first reading of the 2020 Fiscal Year Budget Ordinance.

ORDINANCE 2019-06-01: Motion by Dwight Suson, seconded by Randy Hitt, to approve the first reading of Ordinance 2019-06 adopting the 2020 Fiscal Year Budget for the City of Gatesville; all five Voting "Aye" motion passed.

10) DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE ADOPTING A TAX RATE OF \$0.56 PER \$100 VALUATION TO SUPPORT THE 2019-2020 BUDGET. (1ST READING OF ORD. 2019-07)

This tax rate of \$0.5600 per \$100 per valuation was proposed by the City Council in August and supported by two required Public Meetings. The Ordinance contains a statement that is required by the State:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.1 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.60.

There were no questions or discussion and City Manager Parry recommended approval of the first reading of the Tax Rate Ordinance which will support the 2019-2020 Budget.

ORDINANCE 2019-07-01: Motion by David Mitchell, seconded by Dwight Suson, to approve the first reading of Ordinance 2019-07 adopting a Tax Rate of \$0.5600 per \$100 valuation to support the 2019-2020 Budget for the City of Gatesville; all five Voting “Aye” motion passed.

11) CITY MANAGER’S REPORT:

INITIATIVES:

- Capital Projects:

- FY 2019 CIP Project (Update) – Replacement of 1,760 linear feet of Sewer lines and 7 manholes on West Main; a majority of this work will be in TxDOT right-of-way and will include a bore under U.S. 84. The project will start at Levita Road and go west to the sidewalk along Main Street, go up past the Catholic Church and then will bore under Hwy 84 and come back in behind the Catholic Church and tie back into Thelma Street. Responsible Department Heads met with Walker Partners on 5 September to review the plans; appropriate changes will be inputted before bid solicitation.
- Safe Routes to Schools (Update) – working with Gatesville ISD on a TxDOT grant (100% funded) for two sidewalk projects. The Detailed Application was submitted to TxDOT by the 15 August 2019 deadline and the City was notified that TxDOT received the application. TxDOT is targeting December 2019 to compile a list of projects to be presented to the Texas Transportation Commission for award, with a target of February 2020 for approval/funds release.

ROTUNDA ABATEMENT BROWNSFIELD GRANT (Update): The Director of Planning, Rene Ochoa, will attend an EPA Region 6 Brownsfield Grant workshop in Addison, TX on September 25th and 26th. Hopefully, the knowledge gained at this workshop will ensure a Brownsfield grant will be awarded to the city next year to demolish the Rotunda.

FEMA DISASTER DECLARATION 4416- FALL 2018 FLOODING (Update): Had a conference call with FEMA today and are making progress.

WHOLESALE WATER RATE STUDY (Update): Making great progress and this study is almost complete.

CITY OF GATESVILLE CODE OF ORDINANCES RECODIFICATION: City staff, under the direction of the City Manager, have been working with Municipal Code Corporation (MuniCode) for the past year to review and recodify the City’s Code of Ordinances. This effort has been solely focused on ensuring our Code of Ordinances conform with State laws and statutes – no changes to current provisions in our Ordinances are being proposed. MuniCode has identified 26 chapters within our Code of Ordinances that do not conform with current law/statute. We are currently reviewing their proposals to make the Ordinances conforming and suggestion on recodifying the Code of Ordinances to be consistent with standard organization of municipal Codes of Ordinances. This step should take about 3 months and then city staff will review and recommend changes to ordinances that are relevant to Gatesville.

FUTURE COUNCIL MEETING AGENDA TOPICS: Reminded the Council of the Special Council Meeting next Tuesday, September 17th for the 2nd readings of the Budget and Tax Rate Ordinances.

Mayor Chumley asked if there were any questions regarding City Manager Parry’s report and there were no comments or questions.

12) RECESS REGULAR MEETING AND CALL AN EXECUTIVE SESSION AT 6:04 P.M.

Closed Meeting:

This closed meeting is in accordance with Government Code Section 551.074- Personnel Matters- Annual Performance Evaluation of City Manager and Municipal Judge

13) END CLOSED SESSION AND RECONVENE REGULAR MEETING AT 6:40 P.M.

14) DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY MUNICIPAL JUDGE'S ANNUAL PERFORMANCE EVALUATION AND SALARY

Councilmember Viss made a motion based upon the evaluation of City Municipal Judge, Tonya Place, to approve a 2% pay increase. Seconded by Councilmember Suson, all five voting "Aye" to approve.

RESOLUTION 2019-66: Approve a 2% pay increase to City Municipal Judge Tonya Place.

15) DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION AND SALARY

Councilmember Viss made a motion based upon the evaluation of City Manager, William H. Parry III, to approve a 2% pay increase. Seconded by Councilmember Mitchell, all voting five "Aye" to approve.

RESOLUTION 2019-67: Approve a 2% pay increase to City Manager William H. Parry III.

16) ADJOURN MEETING AT 6:42 P.M., THIS 10TH DAY OF SEPTEMBER, 2019

ATTEST:

APPROVED:

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Wendy Cole, City Secretary

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Gary M. Chumley, Mayor