

REGULAR CITY COUNCIL MEETING

AND WORKSHOP

JULY 12, 2016

5:30 P.M.

COUNCIL CHAMBER, 110 NORTH 8TH STREET
GATESVILLE, TEXAS 76528

AN OPEN MEETING WAS HELD CONCERNING THE FOLLOWING SUBJECTS

1) CALL TO ORDER AT 5:34 P.M., THIS 12th DAY OF JULY, 2016

PRESENT: Mayor Chumley, Council Members, Shepherd-Cain, Mitchell, Viss, and Inmon

REGRETS: Council Member Meredith Rainer, Council Member Jack Doyle, and City Attorney Sandy Gately

OTHERS PRESENT: City Manager William H. Parry III, City Secretary Wendy Cole, Brenda Kipphen, Kathy Harte, Cody Mungia, Tom Creek, K. C. Johnson, Liz Reinhardt, and Larry Kennedy

2) APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Viss, seconded by Inmon, all voting "Aye" to approve Resolution Number 2016-54

RESOLUTION NUMBER 2016-54 - approve Minutes of June 28, 2016 Regular City Council Meeting.

3) HEAR VISITORS/CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL FOR A MAXIMUM OF THREE (3) MINUTES. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS MEETING.

Cody Mungia of 209 South 3rd Street approached the Council and asked about the awning at 601/605 Main Street. He stated that he knew the awning had been determined to have asbestos and was to be taken down and was requesting an update.

City Manager William H. Parry III explained that the owner of the property had asked for an extension for her "Scope of Work Order" until July 26, 2016, when she will inform the Council of her decision and plan for the awning. The owner requested the extra time to resolve the challenge of funding the awning abatement.

4) RECOGNIZE EXITING PLANNING AND ZONING COMMISSION MEMBER RANDY HITT

Mayor Gary Chumley announced that Randy Hitt was not present at the meeting and would be presented his appreciation plaque at another time.

5) CONSIDER THIRD AND FINAL READING OF ORDINANCE NUMBER 2016-03 ESTABLISHING FEE REQUIREMENTS FOR PERMITS AND LICENSES UNDER THE TEXAS ALCOHOLIC BEVERAGE CODE; ESTABLISHING PROCESSING PROCEDURES AND SURCHARGES FOR PERMITS AND LICENSES ; PROVIDING FOR PENALTY, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE

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City Manager Parry stated that this is the third and final reading of Ordinance Number 2016-03 which allows the city to collect a fee for permits and licenses under the Texas Alcoholic Beverage Code for businesses who sell alcohol within the City limits of Gatesville. There have been no changes to this ordinance since the previous two readings and staff recommends Council approval of Ordinance 2016-03.

Motion by Viss, seconded by Shepherd-Cain, all voting "Aye" to approve Resolution Number 2016-55

RESOLUTION NUMBER 2016-55 - approve third and final reading of Ordinance 2016-03 establishing fee requirements for permits and licenses under the Texas Alcoholic Beverage Code; Establishing processing procedures and surcharges for permits and licenses; providing for penalty; repealing and severability clauses; providing for an effective date of this ordinance.

6) PRESENT 2016-2017 PROPOSED DRAFT BUDGET TO CITY COUNCIL AND SET DATE, TIME, AND PLACE FOR THE PUBLIC HEARING ON THE 2016-2017 BUDGET

City Manager Parry said that this is a statutory item that must be done every year. The Council is required to publically approve the date, time, and place for the Public Hearing on the 2016-2017 Budget.

Staff recommends that the Public Hearing on the 2016-2017 Budget be held July 26, 2016 at 5:30 p.m. at the City Hall Council Chambers. If approved the notice of the hearing will be published in the local paper July 16, 2016. The Budget Workshop will be conducted before the Budget Public Hearing so citizens can voice any questions or concerns about the Budget.

City Manager Parry said that he would provide the proposed draft budget to the Council at the end of the meeting.

Motion by Inmon, seconded by Shepherd-Cain, all voting "Aye" to approve Resolution Number 2016-56

RESOLUTION NUMBER 2016-56 - approve the Public Hearing on the 2016-2017 Budget to be held July 26, 2016 at 5:30 p.m. at the Gatesville City Hall Council Chambers and the Public Notice to be published in the local paper July 16, 2016.

7) CITY MANAGERS REPORT

- Noted the anticipated agenda for July 26th :
 - FY 2016-2017 Budget Workshop
 - Budget Public Hearing
 - Update from 601/605 Main Street
 - Results from the Request for Qualifications (RFQ) for an Energy Savings Performance Contract. RFQ's will be received until July 15th and then a meeting will be scheduled to select the company with the best qualifications. Any City Council member is invited to sit in on this meeting if desired. Council Member Viss expressed interest in attending the meeting.
 - Information on RFQ's for Health Insurance Broker/Agent for 2017. RFQ's should go out this week.
- Asked Councilmembers to note that the adoption of the FY 2016-2017 Budget and approval of the tax rate will be during the Council meeting scheduled on September 13th and State statute requires all Councilmembers must be present to adopt the tax rate.
- Still receiving nice compliments from citizens regarding the firework show. The City received \$15,495 in sponsorships and donations, with the City covering the remaining \$9,505 in costs. Western Enterprises from Oklahoma contracts the fireworks and City Employee, Robert Featherston shoots the show.
- Walker Partners is currently designing and surveying the Live Oak Infrastructure Rehabilitation project and then will present the RFQ packet.

- Councilmember Shepherd-Cain said a citizen had a concern with property on Sun Valley that needs attention. Code Enforcement Officer Liz Reinhardt said that she knew who to contact and would take care of it.

8) ADJOURN CITY COUNCIL MEETING AT 5:46 P.M., THIS 12th DAY OF JULY, 2016
AND CALL THE WORKSHOP TO ORDER

WORKSHOP:

1) DISCUSS APPLICATION OPTIONS FOR COMMUNITY DEVELOPMENT BLOCK
GRANTS FOR 2017-2018

City Manager Parry stated that this is a follow up to the Public Hearing conducted at the last meeting regarding the options for the 2017-2018 Community Development Block Grant (CDBG) opportunities.

There are three grant opportunities of possible interest to the City – each requiring some level of City matching funds. City Manager Parry discussed the options:

- Community Development Fund Grant. This grant is the option that the City has routinely participated in.
Maximum Grant Amount: \$275,000
City Match Requirement: 20% = \$55,000
Application Due: February 2017
Authorized Uses: Water/Sewer Improvements
If the City were to be approved for this grant, the City staff recommends replacing water and sewer lines on Park Street.
- Community Enhancement Fund. This option must be for new (not currently in the community) facilities with the application due in approximately five weeks.
Maximum Grant Amount: \$500,000
City Match Requirement: 5% = \$25,000
Application Due: August 18, 2016
Authorized Uses: Workforce Development/Education and Renewable Energy as a part of a public facility.
Mr. Parry discussed a likely project at the Leon Waste Water Treatment Plant involving a 600 panel solar array which would be placed over the sludge holding area.
A company has already come (at no charge to the City) and assessed the proposed project which was determined to provide 32% of the energy to run the sewer plant.

Placing the array over the area would keep the rain off of the sludge and prevent the area becoming anaerobic, which in turn will help the odor that permeates this area when the south wind is blowing.

Judy Langford of Langford Community Management Services will determine if the City of Gatesville would qualify and if there is enough time to complete an application.

- Texas Capital Fund – Downtown Revitalization. This option is generally for sidewalks and some lighting on public property within the downtown district, i.e. around the courthouse. However the sidewalk on the north side of the square would not qualify because it is in TxDOT right-of-way.
Maximum Grant Amount: \$250,000
City Match Requirement: 30% = \$75,000
Application Due: October 1, 2016
The \$75,000 city match is quite a big amount to invest in an area that so far has not been prone to revitalization.

City Manager Parry explained that the City can apply for any or all of these projects and asked the Council to think about these grant options as the decision to move forward or not move forward, will be presented as an agenda item during the next council meeting.

None of these projects are included in the proposed budget but can be adjusted into the draft budget if the Council decides to submit an application on any or all of these options.

2) ADJOURN WORKSHOP AND THE REGULAR CITY COUNCIL MEETING AT 5:55 P.M.
THIS 12th DAY OF JULY, 2016

ATTEST:

APPROVED:

Wendy Cole
City Secretary

Gary M. Chumley
Mayor

