

# **WWTP Maintenance**

## **Part time Meter Reader- Wastewater**

Dept/Div: WWTP-Sewer/N/A

FLSA Status: Non-Exempt

### **General Definition of Work**

This position is responsible for the reading of flow meters and inspection of lift stations for the City of Gatesville. Work location and shift assignment for candidates selected will be determined based on business need and is subject to change at management's discretion. Other related duties may be assigned. This position is part time Monday through Friday, 7:00 AM to 11:00 AM, with no benefits.

### **Qualification Requirements**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

### **Essential Functions**

- Assists with process control tasks such as basic flow control, sampling, basic laboratory testing, normal operations of pumps and blowers, and adjusting chemical feeds
- Assists with preventative maintenance tasks such as lubrication, changing equipment oil/fluids; and installing packing, bearings, and seals
- Assists with predictive and corrective maintenance on specialized equipment such as pumps, blowers, clarifiers, and valves
- Assists with routine rounds of the facilities to monitor treatment process and identify process anomalies or mechanical problems with lift station equipment
- Monitors data from SCADA systems and computerized control systems, instrument panels, and gauges in order to make basic process changes as directed
- Maintains lift station operations and maintenance records using log books, databases, and spreadsheets
- Acts as member of Confined Space Entry Team and may serve as entrant, or assistant

## **Knowledge, Skills and Abilities**

- Candidates must be able to work in environments which may have hazardous atmospheres, or in confined spaces where there is limited or restricted means for entry and exit, or where the activities of an employee are hindered
- Must possess required knowledge, skills, abilities, and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed
- Knowledge of general maintenance processes and procedures
- Knowledge of basic math including addition, subtraction, multiplication and division of whole numbers, decimalized numbers, fractions, and percentages
- Skill in using computers and related software
- Skill in using hand tools and power tools
- Skill in operating a motor vehicle and motorized equipment
- Ability to work in permit and non-permit confined spaces where there is limited or restricted means for entry and exit, or where the work activities may be hindered

## **Education and Experience**

High school diploma or GED, and moderate experience with basic maintenance work, or equivalent combination of education and experience.

## **Physical Requirements**

This work requires the regular exertion of up to 50 pounds of force, frequent exertion of up to 100 pounds of force and occasional exertion of over 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling and reaching with hands and arms and frequently standing, walking, sitting, tasting or smelling, pushing or pulling, lifting and repetitive motions; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions, frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to fumes or airborne particles, exposure to extreme heat (non-weather) and exposure to vibration and occasionally requires working in high, precarious places, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to the risk of electrical shock, working with explosives, wearing a self-contained breathing apparatus and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

## **Special Requirements**

Valid driver's license in the State of Texas.